



Ramey & Associates

Real Estate Management & Brokerage Since 1980

Mail	P O Box 39491 Louisville, KY 40233-9491
Office	502.451.2100
Fax	502.451.8858
E-Mail	Wade@RameyAndAssociatesInc.com
Website	www.RameyAndAssociatesInc.com

APPLICATION FOR OCCUPANCY

Please fill out one application per adult living at property

Non-refundable Application fee is \$30 per applicant. Applications will not be processed without fee.

Attach a current pay check stub

Location being leased _____

Applicant's Name _____

Date of birth _____ Social Security No. _____

Phone _____ E-Mail _____

Residence History

Present address _____

City _____ State _____ Zip _____

From _____ To _____ Reason moving _____

Landlord _____ Address _____

Phone _____ Fax _____

Past address _____

City _____ State _____ Zip _____

From _____ To _____ Reason moving _____

Landlord _____ Address _____

Phone _____ Fax _____

I certify that the information herein is complete, true and correct. You are hereby expressly authorized to verify the correctness of these statements, to communicate with my employer, creditors and to check any other source of information, which you may require to evaluate this application.

Applicants Signature _____ Date _____

Bank References

Checking _____ Account Number _____
(Name of institution)

Savings _____ Account Number _____
(Name of institution)

Employment

Employer _____

Address _____

Phone _____ Fax _____

Date of Employment _____
(From) (To)

Income _____ every _____
(Before Taxes)

Income _____ every _____
(After Taxes)

Employer _____

Address _____

Phone _____ Fax _____

Date of Employment _____
(From) (To)

Income _____ every _____
(Before Taxes)

Income _____ every _____
(After Taxes)

Open Credit Accounts

Name _____ Address _____

Balance _____ Monthly Payment _____

Name _____ Address _____

Balance _____ Monthly Payment _____

Name _____ Address _____

Balance _____ Monthly Payment _____

Other Income

List any other income or source of rent payment

Source _____ Amount per month _____

Source _____ Amount per month _____

Source _____ Amount per month _____

Occupants of Leased Property

Name _____ Sex _____ Date of Birth _____

Name _____ Sex _____ Date of Birth _____

Name _____ Sex _____ Date of Birth _____

Name _____ Sex _____ Date of Birth _____

Name _____ Sex _____ Date of Birth _____

Name _____ Sex _____ Date of Birth _____

Name _____ Sex _____ Date of Birth _____

Pets

Do you have pets? _____ If yes how many _____
Type and Breed _____
Type and Breed _____

Friends and Relatives

Relative of Applicant

Name _____
Address _____
City _____ State _____ Zip _____
Phone _____

Friend of Applicant

Name _____
Address _____
City _____ State _____ Zip _____
Phone _____

Cars

Make of Auto _____ Year _____ Color _____
Tag No. _____ State _____ Loan Balance _____
Make of Auto _____ Year _____ Color _____
Tag No. _____ State _____ Loan Balance _____

How did you hear about this property?

Revised 1/4/2012

Read and sign at the bottom

- 1) You will be contacted if your application is accepted.
- 2) If your application is approved, the deposit will be due within 48 hours of acceptance. Any voicemails, messages, or emails to you by our office are considered making contact with you, regardless if an actual phone conversation took place or not. You are responsible for contacting the office if your contacts change during the application process.
- 3) If the security deposit is not sent in by the deadline, the application is declined and the property will not be held.
- 4) If your application is declined, you will receive a letter stating why your application was denied.
- 5) Application fees are non-refundable, regardless if your application is approved or denied.
- 6) Security deposits will be treated as a holding deposit until the lease is signed. Once signed, the holding deposit becomes your security deposit. **Holding deposits are non-refundable; no exceptions.**
- 7) Move-in dates are soft dates and subject to change. You will be given an estimated date of move-in when the office receives your deposit.
- 8) When an exact move-in date is established, you will be contacted by the office to set up a time to sign your lease.
- 9) Failure to show up to lease signings will result in your loss of the property.
- 10) At the time of move-in rent will be due in full.
- 11) You will be contacted with a total amount to bring to the lease signing; that amount will be due in full; no exceptions.

Signature_____

Date_____